



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, SEPTEMBER 19, 2023 – 7:00 PM
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/5997866403?pwd=alcreldSbGpNUVI1VnR1RWF5bXovdz09>

Meeting ID: 599 786 6403

Passcode: 53538

Dial by Location
+1 312 626 6799

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AMENDED AGENDA

1. **Call meeting to order**
2. **Roll call**
3. **Public Hearings – None**
4. **Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
5. **Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*
 - a. Review and possible action relating to the **minutes of the September 5, 2023 regular City Council meeting** (Ebbert, Clerk/Treasurer/Finance Director)

- b. Review and possible action relating to the **minutes of the September 5, 2023 Economic Development Commission** (Ebbert, Clerk/Treasurer/Finance Director)
- c. Review and possible action relating to the **minutes of the September 12, 2023 Plan Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- d. Review and possible action relating to the **minutes of the September 13, 2023 Finance Committee meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- e. Review and possible action relating to **building, plumbing, and electrical permit report for August 2023** (Draeger, Building Inspector)
- f. Review and possible action relating to the City Clerk-issued **License and Permit Report for August 2023** (Ebbert, Clerk/Treasurer/Finance Director)
- g. Review and possible action relating to **City Sewer, Water, and Stormwater Utility Financial Statements** as of August 31, 2023 (Ebbert, Clerk/Treasurer/Finance Director)
- h. Review and possible action relating to the **appointment of Richelle Rottmann to the Sex Offender Residence Board** (Houseman, City Manager)
- i. Review and possible action relating to **Special Event: Haunted Hike**, Friday, October 20 and Saturday, October 21 from 6 p.m. to 9 p.m. at Haumerson's Pond Warming House (Ebbert, Clerk/Treasurer/Finance Director)
- j. Review and possible action relating to **Special Event: Fort Atkinson Holiday Light Display-Fort Polar Path** November 5, 2023-January 5, 2024 located at Janesville Avenue Bike Path in front of Jones Dairy Farm heading north to Rotary Depot Pavilion (Ebbert, Clerk/Treasurer/Finance Director)
- k. Review and possible action relating to **Special Event: Magic on Janesville Avenue** Friday, December 1, 2023 from 3-6:30 p.m., located at Janesville Avenue Bike Path in front of Jones Dairy Farm heading north to Rotary Depot Pavilion (Ebbert, Clerk/Treasurer/Finance Director)
- l. Review and possible action relating to **Special Event: Rotary Club Wine Walk** Friday, October 13, 2023 from 4:30-8:30 p.m. located downtown at various locations (Ebbert, Clerk/Treasurer/Finance Director)
- m. Review and possible action relating to **Temporary Class "B" Retailer's Licenses for Rotary Club Wine Walk** Friday, October 13, 2023 (Ebbert, Clerk/Treasurer/Finance Director)

6. Petitions, Requests, and Communications: – None

7. Resolutions and Ordinances:

- a. Review and possible action relating to an Existing Employer Option Resolution for **Wisconsin Public Employers' Group Health Insurance Program** (Ebbert, Clerk/Treasurer/Finance Director)
- b. Review and possible action relating to a Resolution for Inclusion Under the **Income Continuation Insurance Plan** (Ebbert, Clerk/Treasurer/Finance Director)

- c. First reading of an Ordinance to amend Sections 15.03.28, 15.06.06(12), 15.06.06(19), 15.06.06(21), and 15.06.06 (22) of the Zoning Ordinance relating to **parking and surface standards** (Draeger, Building/Zoning Administrator)
- d. First reading of an Ordinance to amend Section 94-432 of the Municipal Code relating to **vehicle and trailer parking** (Draeger, Building/Zoning Administrator)
- e. First reading of an Ordinance to repeal Section 94-434 of the Municipal Code relating to **taxicab parking** (Draeger, Building/Zoning Administrator)

8. Reports of Officers, Boards, and Committees:

- a. City Manager's Report (Houseman, City Manager)

9. Unfinished Business – None

10. New Business:

- a. Review and possible action relating to the **2024 Recycling Grant Application** to the Wisconsin Department of Natural Resources (Houseman, City Manager)
- b. Review and possible action relating to the **purchase of a Roll-off Leaf Vacuum Collection System** from MacQueen Equipment for \$113,790 (Williamson, Superintendent of Public Works)

11. Miscellaneous – None

12. Claims, Appropriations and Contract Payments:

- a. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

13. The City Council may adjourn into closed session per Wis. Stat. §19.85(1)(e) to deliberate or negotiate the terms of a draft Project Development Agreement and/or the extension of the Master Development Agreement between the City of Fort Atkinson, Hoffman Development Group, LLC, and CedarPrise, LLC relating to the **City-owned property along Banker Road**

14. The City Council may return to open session and may take action on an extension of the **Master Development Agreement** between the City of Fort Atkinson, Hoffman Development Group, LLC, and CedarPrise, LLC (Houseman, City Manager)

15. Adjournment

Date Amended Agenda Posted: September 18, 2023

CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce

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